



2020

第四屆電影長片製作支援計劃

4.º Programa de Apoio à Produção Cinematográfica de Longas Metragens

4th Support Programme for the Production of Feature Films

 澳門特別行政區政府文化局
INSTITUTO CULTURAL do Governo da Região Administrativa Especial de Macau

申請日期
Período de Candidatura
Application Period

10.12
11.25

澳門文化創意產業系列補助計劃

Série de Programas de Subsídios para as Indústrias Culturais e Criativas de Macau
Subsidy Programme Series for Macao's Cultural and Creative Industries

www.icm.gov.mo



4th Support Programme for the Production of Feature Films Application Form for Second Review

Instruction for filling in the form

1. All fields on this application form must be completed. Please write “N/A” in fields where no relevant information is available;
2. Please use legible handwriting to complete the form in either bilingual form (Chinese & English or Portuguese & English);
3. All the personal information provided by applicants will only be used for the Support Programme and shall be handled pursuant to the *Law No. 8/2005—Personal Data Protection Act*;
4. Please attach extra sheets if space is not enough.

Part I: Basic Information

1. Project and Applicant's Information

1.1 Title of film (tentative)	Chinese / Portuguese	
	Other language	
1.2 Estimated total costs (MOP) ^{Note 1}	Estimated production costs ^{Note 2}	
	Estimated promotion and marketing costs ^{Note 3}	
1.3 Name of applicant	Chinese / Portuguese	
	Other language	

Part II: Source of Capital

Self-funded Co-funded

1. Capital Plan

1.1 Basic Capital Plan

Item		Amount (MOP)	Percentage of the estimated total costs
Source of capital	Self-funded capital		
	Co-funded capital (to be completed if applicable)		
	Grant and subsidy from other public organisations (to be completed if applicable)		

Notes: 1. Applicant should fill out the estimated total costs according to the actual need (including estimated production costs and estimated promotion and marketing costs);

2. Refer to the total sum of items 1.1 to 1.6 of Part III of this application form;

3. Refer to the total sum of items 3.1 to 3.6 of Part IV of this application form.



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1.2 Co-funded capital information (If applicable, a copy of the signed collaboration agreement should be submitted.)			
Name of co-funding organisation	Region	Amount (MOP)	Percentage of the co-funded capital
	<input type="checkbox"/> Local <input type="checkbox"/> Foreign		
	<input type="checkbox"/> Local <input type="checkbox"/> Foreign		
	<input type="checkbox"/> Local <input type="checkbox"/> Foreign		

1.3 Grant and subsidy from other public organisations (please complete if applicable)		
Has grant or subsidy been sought from any other public organisation? <input type="checkbox"/> No <input type="checkbox"/> Yes (please provide the following information)		
Name of organisation providing / to provide grant or subsidy	Amount (MOP)	Status
		<input type="checkbox"/> Waiting for reply <input type="checkbox"/> Approved
		<input type="checkbox"/> Waiting for reply <input type="checkbox"/> Approved
		<input type="checkbox"/> Waiting for reply <input type="checkbox"/> Approved

Part III: Latest Estimated Production Costs and Spending Details

1. Latest estimated production costs			
1.1 Personnel fee			
Department	Position	No. of ppl	Amount (MOP)
	Producer		
Directing	Director		
	Screenwriter		
	Assistant director		
	Script supervisor		
Production	Production manager		
	Production assistant		
	Grip		
Cast	Leading actor / actress		
	Special appearances		
	Extra		
Photography	Director of photography		
	Assistant director of photography		
	Camera operator		



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Lighting	Gaffer		
	Best boy		
	Technician		
Art and costume	Art / costume director		
	Assistant art director		
	Props assistant		
	Wardrobe assistant		
Hair and make-up	Make-up artist / hairdresser		
Sound	Sound recordist		
	Boom operator		
Other (please specify)			
Sub-total:			

1.2 Production fee 1: Pre-production and filming phases (equipment rental and material costs)

Department	Equipment / materials	Quantity (unit)	No. of day	Amount (MOP)
Photography	Photographic equipment			
	Additional equipment			
	Consumables			
Lighting	Lighting equipment			
	Consumables			
Art and costumes	Props / sets cost			
	Costumes cost			
Sound	Recording equipment			
	Consumables			
Production	Generator vehicle			
	Generator			
	Track			
	Site rental cost			
	Others			
Hair and make-up	Materials for make-up / hairdressing			
Other (please specify)				
Sub-total:				



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1.3 Production fee 2: Post-production phase				
Department	Item	Quantity (unit)	No. of day	Amount (MOP)
Post-production	Sound effects			
	Film editing			
	Colour grading			
	CG special effects			
	Scoring			
	Consumables			
Other (please specify)				
Sub-total:				
1.4 Transportation fee				
Department	Item	Quantity (unit)	No. of day	Amount (MOP)
Photography	Vehicle rental (used for carrying people and delivering equipment)			
Lighting				
Art and costume				
Sound / hair and make-up / cast / production				
Other (please specify)				
Sub-total:				
1.5 Accommodation fee				
Production period	Quantity (room)	No. of day	Amount (MOP)	
Pre-production				
Filming				
Post-production				
Sub-total:				
1.6 Catering fee				
Item	Quantity (meal)	No. of day	Amount (MOP)	
Meals for pre- production phase				
Meals for filming phase				
Meals for post- production phase				
Sub-total:				
Estimated total production costs ^{Note 4} :				



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2. Production Costs Spending Details		
Item	Details of spending / usage	Percentage of estimated production costs
Personnel fee		
Production fee		
Transportation / accommodation / catering fee		

Note: 4. Must be consistent with the estimated production costs provided in item 1.2 of Part I of this application form.



Part IV: Feature Film Promotion and Marketing Plan

1. Basic promotion and marketing plan

1.1	<p>Marketing position [In either bilingual form (Chinese & English or Portuguese & English), maximum of 500 words for each language.]</p>
1.2	<p>Market analysis [Please describe the market share and box office sales for this film in either bilingual form (Chinese & English or Portuguese & English), maximum of 500 words for each language.]</p>



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1.3	Target audience analysis [Please describe the target audiences by profession, age and personality as well as their estimated ratio of all filmgoers. In either bilingual form (Chinese & English or Portuguese & English), maximum of 500 words for each language.]	
1.4	Promotion and market distribution strategies for local and foreign markets [Please describe the promotion and marketing strategies based on the film's marketing position and audience preferences. In either bilingual form (Chinese & English or Portuguese & English), maximum of 1,000 words for each language.]	
1.5	Estimated production period (must be after year 2020)	
	From	(dd/mm/yyyy) to (dd/mm/yyyy)
	Estimated screening period (must be after year 2021)	
	Local	From (dd/mm/yyyy) to (dd/mm/yyyy)
	Foreign	From (dd/mm/yyyy) to (dd/mm/yyyy)



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2. Festival Participation Plan

Festival participation plan (please write in chronological order of the festivals)

Film Festival (1)	Name of Film Festival	
	Host city	
	Festival dates	
	Section	
	Eligibility	
	Registration dates	
Film Festival (2)	Name of Film Festival	
	Host city	
	Festival dates	
	Section	
	Eligibility	
	Registration dates	
Film Festival (3)	Name of Film Festival	
	Host city	
	Festival dates	
	Section	
	Eligibility	
	Registration dates	
Film Festival (4)	Name of Film Festival	
	Host city	
	Festival dates	
	Section	
	Eligibility	
	Registration dates	
Film Festival (5)	Name of Film Festival	
	Host city	
	Festival dates	
	Section	
	Eligibility	
	Registration dates	



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3. Estimated Promotion and Marketing Costs			
	Item	Particular	Amount (MOP)
3.1	Promotional materials		
3.2	Exhibition preparation and materials		
3.3	Premiere		
3.4	Advertising		
3.5	Outdoor promotion		
3.6	Promotional planning		
Estimated total promotion and marketing costs <small>Note 5:</small>			

Note: 5. Must be consistent with the estimated promotion and marketing costs provided in item 1.2 of Part I of this application form.



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Submission Requirements

1. Applicants should submit this application form along with all documents outlined in clause 7.2 of the “Application Rules for the 4th Support Programme for the Production of Feature Films”. Please provide a total of six copies of all documents including one original set and five photocopies. At the same time, applicants must ensure that the content of all photocopies matches the original. In case of any discrepancies between the original and photocopies, the original documents shall prevail;
2. All documents must be compiled into a pamphlet and put in a document envelope following the sequence of documents stated in clause 7.2 of the Application Rules. The following information should be indicated on the envelope:
 - 2.1 Application for the 4th Support Programme for the Production of Feature Films—Second Review;
 - 2.2 Name of applicant;
 - 2.3 Film title.

Statement

1. I hereby confirm that I have read and understood all terms in the “Application Rules of the 4th Support Programme for the Production of Feature Films” issued by the Cultural Affairs Bureau and agree to be bound by all provisions and conditions;
2. I, undersigned, hereby acknowledge and guarantee that all information completed in this application form and those in the appendices attached are true and accurate with no errors, fraud, or omissions, and I am committed to accepting all legal liabilities for the content of such information.

Applicant’s signature

Application date

(As in ID card)

_____/_____/_____
(dd/mm/yyyy)



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Documents received:

- Hard copy of Application Form for the 4th Support Programme for the Production of Feature Films—Second Review
- Complete script (submitted in Chinese and English versions or in Portuguese and English versions)
- If the applicant changes the major members of the film crew stated in the Initial Review Application Form, s/he shall submit relevant documents and appendices
- If the applicant makes any changes to the content in the Initial Review Application Form, s/he shall submit detailed explanations and updated information.
- Photocopy of the film's copyright trading agreement (if any)
- Photocopy of applicant's bankbook or certificates of deposit issued by bank (if applicable)
- Photocopy of the collaboration agreement signed between the applicant and the co-funding organisation (if applicable)
- Photocopy of the co-production agreement signed between the applicant and the co-producer (if applicable)
- Photocopies of the list of awards won by feature films which co-produced by applicant and co-producer, as well as photocopies of the proof of international copyright trading revenues (if the film is to be co-produced) (if any)
- A photocopy of the first page of a Macao bankbook (MOP) or other relevant documents
- CD-Rom containing all the application documents
- CD-Rom containing the PowerPoint file

Staff's signature

Date
