



澳門特別行政區政府
Governo da Região Administrativa Especial de Macau
文化局
Instituto Cultural

18th Macao City Fringe Festival Call for Proposals of Programmes Regulations

1. Objective of the Call for Proposals

To continue the creative spirit and risk-taking attitude, Macao City Fringe Festival (hereinafter referred to as the “Festival”) has always encouraged creative work of any kind, we welcome artists, producers or practitioners in the art field to present their creativity by submitting proposals of programmes for the coming edition of Fringe in 2019.

2. Target

Local arts and cultural associations, programme curators, producers and individual artistic practitioners.

3. Programmes’ categories

Any creative performing arts and artistic activities.

4. Origin of Programme

It could be a local or overseas work, or a cross-regional collaboration.

5. Activity Date

11 - 27 January 2019 (Tentative)

6. Proposal Application Deadline

5PM , 23 July 2018

7. Eligibility

7.1 Non-Profit Art Association registered at the Identification Services Bureau of the Macao SAR;

7.2 Individuals over the age of 18 with valid Macao SAR Resident Identity Card.



8. Application Documents

- 8.1 Complete Application Form of the Call for Proposals of Programmes for the “18th Macao City Fringe Festival”.
- 8.2 Applicants in the name of associations shall submit a Registration Record of Non-Profit Art Association issued by the Identification Services Bureau; while the individual applicants shall submit copy of Macao SAR Resident Identity Card .
- 8.3 Should any of the above-mentioned documents stated in clause 8.1 and 8.2 be missing from the application, applicants must submit the documents in a designated period of time notified by the Cultural Affairs Bureau. Should applicants fail to submit the required documents in the designated period of time, the Cultural Affairs Bureau will reserve the right to reject the application.
- 8.4 Submitted documents will only be used for programmes selection and will not be returned to the applicants.

9. Performance Venue

- 9.1 Options of venue (refer to application form) are provided for applicants' consideration. However, applicants should follow instructions from the venue management in order to prevent any damage to the facilities and ensure not to affect the normal operation of the venue.
- 9.2 Applicants may visit venues within venues' normal operation hours, however, for any enquiry, please contact the Festival.
- 9.3 Applicants are welcome to make their own venue arrangements but should coordinate with the Festival, which has the right to make adjustment to the choice of venue of selected programmes if necessary.
- 9.4 Applicants who do not have any venue arrangement may propose the type of space which matches the production (e.g. black box theatre, square, public recreational space or art space, and among others). The Festival will assist the coordination according to the actual circumstances.



10. Budget

10.1 The budget ceiling for a local production is up to MOP60,000; while for an overseas production or a cross-regional collaboration[#] production is up to MOP110, 000*.

10.2 For site-specific productions**, budget ceiling is up to MOP80,000 (local) or MOP130,000 (cross-regional collaboration production or overseas production).

10.3 Applicants for a programme series shall also provide individual relevant information of each activity in the series for selection purpose. Budget ceiling for programme series may up to MOP300,000.

cross-regional collaboration production refers to performances or creations that are jointly led by local and foreign artists (such as directors, screenwriters, choreographers and major performers), though the team composed must have at least half of the members are Macao residents.

* Considering an overseas programme involves accommodation, international transportation and freight expenses, thus the ceiling of budget is relatively higher.

** Site-specific production refers to an art creation / performance which is designed to engage with the characteristics / background / history of a particular site rather than a theatre.

11. Assurances provided by the Festival

11.1 Overall promotion

11.2 Ticketing and registration of programs in the Festival.

11.3 Assist applicants in applying for programme venues.

12. Applicants' responsibilities

12.1 Applicants should consider designing their programmes with relatively simple technical requirements for quick set up / dismantle to suit various venues.

12.2 Applicants must assign an event coordinator and a technical coordinator in charge of venue-related matters and coordination with the Festival regarding the general arrangement of the programmes.

12.3 Applicants must coordinate all matters related to their proposed programmes, including technical requirements, front of house and logistics arrangement*.

12.4 Applicants must be responsible for accommodation, catering, insurances and taxation of their performers and staffs involved in their productions. Applicants must provide suitable lodging arrangement for their performers and staffs, otherwise will affect the possibility of the applicants being selected in the future.



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12.5 Applicants must cover any copyright royalties arising from the programmes.

- * Front of house arrangement includes crowd control before and during set up, rehearsal and performance, ticket checking, audience admission and arrangement inside venue, etc. Logistics arrangement includes cleaning of the venue, security, any transportation and resume venue, etc.

13. Platform

In order to establish a platform for local and overseas art practitioners, programme curators, producers and industry practitioners from other regions will be invited to join the festival and view the local productions.

14. Continue development

In order to encourage continuous development of local arts groups, local or cross-regional collaboration production with outstanding potential for further development may be granted an opportunity to be presented in the 31st Macao Arts Festival.

15. Submission

15.1 Application shall be submitted by 5pm on 23 July 2018 in various options below. Please make sure you mark on the headline "To the Division of Performing Arts of the Cultural Affairs Bureau : Programme proposal for 18th Macau City Fringe Festival ".

- Submit in person at the Cultural Affairs Bureau. Application and related materials should be submitted in both hard copy and soft copy (soft copy should be submitted in the form of CD/DVD) ;
- Submit by mailing post (Address: Cultural Affairs Bureau, Praça do Tap Siac, Edif. do Instituto Cultural, Macao), please note that the receipt date of post shall be deemed as the registration date. Application and related materials should be submitted in both hard copy and soft copy (soft copy should be submitted in the form of CD/DVD);
- Submit the application by email to fringe@icm.gov.mo;
 - Successful application should ensure you receive an email confirmation notifying complete submission before 6pm on 23 July 2018. If you do not receive email confirmation please contact Ms. U at 8399 6660, or Ms. Ung at 8399 6617. Otherwise will be deemed as incomplete application;



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- If attachments exceed 5MB, please upload those files (such as video clips or photographs) to an online file sharing platform and provide a link by email for the organiser to download.

15.2 Programmes will be selected by panel based on the following selection criteria. Successful applicants will be contacted in mid August;

15.3 Applicants may be requested to meet the panel members on 4 Aug (tentative) to present the concepts of their productions. Attendance is compulsory and absent of the meeting will be considered as relinquish the possibility of being selected;

15.4 The panel may select individual programmes from proposed series of programmes.

16. Selection Criteria

- Creative concept of the programme
- Contribution to the development of local arts
- Rationale of proposing the staging venue and feasibility
- Applicants' experience in event coordination
- Budget of programme

17. Priority

- Local production
- Site-specific production

18. Conflict Resolution

In case of flaws of this regulation, the Cultural Affairs Bureau reserves the right of final interpretation.

19. Enquiry

For enquiry, please contact Ms. U (Tel: 83996660 / email mcu@icm.gov.mo); or Ms. Ung (Tel: 83996617 / email: siung@icm.gov.mo at the Division of Performing Arts.