

## Group Tour Application Form - Children Tours

### Information:

Name of organisation:	
Telephone of Contact person:	Email:

### Booking content:

Age group of participants:	<input type="checkbox"/> 4-7 age	<input type="checkbox"/> 8-10 age	
Number of participants:			
Language:	<input type="checkbox"/> Cantonese	<input type="checkbox"/> Portuguese	<input type="checkbox"/> English
Expected date of participation:			
Expected time of participation:			
<ul style="list-style-type: none"> <li>Tuesday to Friday <input type="checkbox"/> 10:30-13:00 <input type="checkbox"/> 14:00-16:30 <input type="checkbox"/> 15:00-17:30</li> <li>Saturday to Sunday <input type="checkbox"/> 15:00-17:30 <input type="checkbox"/> 16:00-18:30</li> </ul>			

### Group registration:

1. Time slots available for booking: 10:30am - 5:30pm every Tuesday to Friday and 3:00pm - 6:30pm every Saturday and Sunday from 2 September 2025 to 17 October 2025;
2. Target participants: schools, associations and social service organisations;
3. Each group should be comprised of children aged between 4 and 7 or between 8 and 10, and each group must be accompanied by at least one adult (adult companions are not counted as participants);
4. Each group should have no more than 10 participants;
5. Places for group registration are limited and offered on a first-come, first-served basis;
6. Please complete and email the [application form](#) to the coordinator at gugumelo.edu@gmail.com. The application form must be signed and coordinator stamped by the person in charge of the group;
7. Group registration must be submitted to the coordinator 7 working days before the event date. The coordinator will reply within 7 working days from the following day after receiving the application and make arrangements according to the actual situation;
8. Group applicants may be required to present valid government registration documents if necessary.

### Notice for participants:

1. Participants should arrive at the meeting place punctually (and preferably 10 minutes early), and latecomers will not be able to join;
2. Participants must attend the entire tour; partial participation is not allowed;
3. Participants are recommended to wear comfortable clothing and footwear (skirts are not recommended);
4. Adverse weather arrangements: the "Children Tours" will be cancelled if the tropical cyclone signal No. 3 or above or red/black rainstorm warning is hoisted two hours before the event starts. In case of inclement weather conditions or force majeure, the Cultural Affairs Bureau reserves the right to reschedule or cancel the event. Please stay tuned with the IC website, Art Macao website and the "IC Art" page on Facebook;
5. During the tours, the Cultural Affairs Bureau will take photographs and/or film the activities for activity record and evaluation purposes. Some of the images may be used for promoting other activities of the same type in the future without prior notice;
6. Under special circumstances, the organiser reserves the right to change the tour arrangements without prior notice;
7. The personal data provided by participants for registration will be used solely for the purpose of this event and will be processed in accordance with Law No. 8/2005 – Personal Data Protection Act;
8. In case of any dispute, the Cultural Affairs Bureau reserves the right of final interpretation and decision.

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Enquiries:

Coordinator: GUGUMELO ARTS EDUCATION COMPANY LIMITED  
Contact person: Ms. Lo  
Telephone: (853) 6288 4089 (Monday to Sunday, 10am – 6pm)  
Email: gugumelo.edu@gmail.com

Signature and stamp : \_\_\_\_\_

Date : \_\_\_\_ / \_\_\_\_ / \_\_\_\_