

6th Subsidy Programme for the Production of Original Song Albums Application Form

Instructions for Filling the Application Form:

1. Please complete the form in Chinese, Portuguese or English in block letters;
2. All items in the Application Form should be completed, should there be no information provided, please put “N/A” in the column;
3. Personal data provided by the applicants is only used for purposes of this subsidy programme and will be treated in accordance with all relevant provisions of the *Law No. 8/2005—Personal Data Protection Act*.

Part I: Basic Information

1.1 Applicant's Information

| | | | |
|--------------------------------|--|--|------|
| Name | | Name in other language | |
| Macao S.A.R. BIR no. | | Tel. | |
| Position held by the applicant | <input type="radio"/> As album producer (only applicable for the application of Album category) | <input type="radio"/> As album artist (applicable for the application of Album and Mini Album categories) | |
| Address | | | |
| Email | | Fax. | |
| Other contact person | Name | | Tel. |
| | Email | | |

1.2 Project Information

(After the submission of documents for initial review, no amendments shall be made to the application type, nature of applicant and all the members stated in clause 10.3 of the Application Rules.)

| | | | |
|---|--|---|--|
| Album title | | | |
| Application type | <input type="radio"/> Album <input type="radio"/> Mini Album | | |
| Amount of subsidy applied for (MOP) | | * The maximum amount of subsidy for Album is MOP270,000.00 The maximum amount of subsidy for Mini Album is MOP135,000.00 | |
| Album Producer <input type="radio"/> Individual <input type="radio"/> Co-producer <input type="radio"/> Group producer | Name of album producer (including group name and all members' names) | | |
| | Introduction (100 words maximum in Chinese, Portuguese or English) | | |
| Album Artist <input type="radio"/> Individual <input type="radio"/> Singing group <input type="radio"/> Band | Name of album artist (including group name and all members' names) | | |
| | Introduction (100 words maximum in Chinese, Portuguese or English) | | |

Part II Album Production Proposal

2.1 Album Introduction

(Within 200-400 words in Chinese, Portuguese or English; include album introduction, creation concept and production concept. If space is not enough, please supplement information by attachment.)

2.2 Details of Album Songs

(No amendments shall be made to composers and lyricists of the sample songs upon submission of documents for initial review)

| | | | | | |
|------------------------|---|----------|---------------------------------|--|--|
| Total numbers of songs | | pieces | | *At least 6 songs shall be recorded in the Album category At least 3 songs shall be recorded in the Mini Album category | |
| Sample song | Song | Position | Personnel | | |
| | | | Macao S.A.R. permanent resident | Non-Macao S.A.R. permanent resident | |
| | Song 1 Song title: _____ | Composer | | | |
| | | Lyricist | | | |
| | Song 2 Song title: _____ | Composer | | | |
| | | Lyricist | | | |
| | Song 3 Song title: _____ | Composer | | | |
| | Song 3 is not required for application of Mini Album category | Lyricist | | | |
| | Song 4 Song title: _____ | Composer | | | |
| | Song 4 is not required for application of Mini Album category | Lyricist | | | |

2.3 Production Method

(E.g. recording venue, recording method or equipment)

2.4 Operation Schedule

| Production phase | Estimated period |
|----------------------------------|---|
| Composition | _____ (year) _____ (month) to _____ (year) _____ (month) |
| | The below four items shall be counted from year 2022 / 2023 |
| Recording | _____ (year) _____ (month) to _____ (year) _____ (month) |
| Audio mixing | _____ (year) _____ (month) to _____ (year) _____ (month) |
| Post-production of original copy | _____ (year) _____ (month) to _____ (year) _____ (month) |
| Release | _____ (year) _____ (month) to _____ (year) _____ (month) |

2.5 Proposed List of Other Production Team Members

(To be individually completed. If space is not enough, please supplement information by attachment.)

| No. | Name | Position (e.g. composer, lyricist, arranger, Invited choral artist, recording staff, mixing engineer, cover designer, musician, backing vocalist) | Macao S.A.R. permanent resident? |
|-----|------|--|--|
| 1 | | | <input type="radio"/> Yes <input type="radio"/> No |
| 2 | | | <input type="radio"/> Yes <input type="radio"/> No |
| 3 | | | <input type="radio"/> Yes <input type="radio"/> No |
| 4 | | | <input type="radio"/> Yes <input type="radio"/> No |
| 5 | | | <input type="radio"/> Yes <input type="radio"/> No |
| 6 | | | <input type="radio"/> Yes <input type="radio"/> No |
| 7 | | | <input type="radio"/> Yes <input type="radio"/> No |
| 8 | | | <input type="radio"/> Yes <input type="radio"/> No |
| 9 | | | <input type="radio"/> Yes <input type="radio"/> No |
| 10 | | | <input type="radio"/> Yes <input type="radio"/> No |

Part III: Budget

Estimated Expenditure for Items Subsidised by the Programme

(Applicant should estimate the expenditure for items of expenditure according to actual situations)

Song production

| Item | | Qty. | Estimated expenditure (MOP) |
|-------------------------------|---|-----------------|-----------------------------|
| Personnel remuneration | 1. Album producer (individual, co-producer, group) | | |
| | 2. Album artist (individual, singing group, band) | | |
| | 3. Composition | person/group(s) | |
| | 4. Lyrics | piece(s) | |
| | 5. Arrangement | piece(s) | |
| | 6. Invited choral artist | person/group(s) | |
| | 7. Musician | person/group(s) | |
| | 8. Backing vocalist | person(s) | |
| | 9. Administrative staff | person(s) | |
| Song recording | 10. Recording studio rental | hour(s) | |
| | 11. Recording | piece(s) | |
| | 12. Audio mixing | piece(s) | |
| | 13. Post-production of original copy | | |
| | 14. Equipment rental | | |
| | 15. Transportation costs (Limited to transportation costs incurred by personnel travelling between Macao and overseas areas for the recording of songs) | | |
| Sub-total | | | |

Cover design

| Item | Estimated expenditure (MOP) |
|--------------|-----------------------------|
| Cover design | |
| Sub-total | |

Publicity and Promotion

| Item | Particular | Estimated expenditure (MOP) |
|--|------------|-----------------------------|
| 1. Design and production of promotional materials | | |
| 2. Album artists modelling (Make-up, hairstyling, costume, shooting, etc.) | | |

| Publicity and Promotion | | |
|---|------------|-----------------------------|
| Item | Particular | Estimated expenditure (MOP) |
| 3. Publicity-related filming (Including shooting fees for music videos) | | |
| 4. Graphic, printed and outdoor media | | |
| 5. Internet media | | |
| 6. Radio and TV advertising | | |
| 7. Release party and other promotional activities for the album | | |
| 8. Transportation cost (Limited to transportation costs incurred by personnel travelling between Macao and oversea areas for promotional activities) | | |
| Sub-total | | |
| Total estimated expenditure for items subsidised by the Programme | | |

Part IV: Previous Works by Album Producer (for the application of Album category only)

You need to list ten publicly released songs for which you worked as a song supervisor/arranger/mixing engineer, or list publicly released albums for which you worked as an album producer.

Details of released album

| | | | |
|--|--|--------------|--|
| Album title | | Release year | |
| Nature of album producer | <input type="radio"/> Individual producer <input type="radio"/> Co-producer (Name of co-producer: _____) <input type="radio"/> Group producer (Group name: _____) | | |
| Distribution territory | <input type="checkbox"/> Macao S.A.R. <input type="checkbox"/> Other: _____ | | |
| Sales channel | <input type="checkbox"/> Physical record stores <input type="checkbox"/> Digital music platform <input type="checkbox"/> Other: _____ | | |
| Sales record (including digital music platform play rate) | <input type="checkbox"/> Physical record: _____ piece(s) <input type="checkbox"/> Digital music platform: _____ piece(s) <input type="checkbox"/> Digital music platform – Album total play rate: _____ click(s) | | |
| Award history | | | |

Details of songs released to public

| No. | Song title | Duty of the album producer | Release year | Award history |
|-----|------------|--|--------------|---------------|
| 1 | | <input type="checkbox"/> Song supervisor <input type="checkbox"/> Arranger <input type="checkbox"/> Mixing engineer | | |
| 2 | | <input type="checkbox"/> Song supervisor <input type="checkbox"/> Arranger <input type="checkbox"/> Mixing engineer | | |
| 3 | | <input type="checkbox"/> Song supervisor <input type="checkbox"/> Arranger <input type="checkbox"/> Mixing engineer | | |
| 4 | | <input type="checkbox"/> Song supervisor <input type="checkbox"/> Arranger <input type="checkbox"/> Mixing engineer | | |
| 5 | | <input type="checkbox"/> Song supervisor <input type="checkbox"/> Arranger <input type="checkbox"/> Mixing engineer | | |
| 6 | | <input type="checkbox"/> Song supervisor <input type="checkbox"/> Arranger <input type="checkbox"/> Mixing engineer | | |
| 7 | | <input type="checkbox"/> Song supervisor <input type="checkbox"/> Arranger <input type="checkbox"/> Mixing engineer | | |
| 8 | | <input type="checkbox"/> Song supervisor <input type="checkbox"/> Arranger <input type="checkbox"/> Mixing engineer | | |
| 9 | | <input type="checkbox"/> Song supervisor <input type="checkbox"/> Arranger <input type="checkbox"/> Mixing engineer | | |
| 10 | | <input type="checkbox"/> Song supervisor <input type="checkbox"/> Arranger <input type="checkbox"/> Mixing engineer | | |

Declaration

1. I have read and understand all terms in the Application Rules for the 6th Subsidy Programme for the Production of Original Song Albums launched by the Cultural Affairs Bureau and agree to be bound by all provisions and conditions.
2. I, the undersigned, acknowledge and guarantee that all information included in this application form and appendices is true and accurate with no errors, fraud, or omissions, and I bear responsibility for all liabilities arising therefrom and the content of the work.

Applicant's Signature

Applicant's signature (as in ID card)

Date: / /

dd mm yyyy

For the Cultural Affairs Bureau Use Only

| | | | |
|---------------------------------------|---|-----------------|--|
| Receipt no. | | Date of receipt | |
| Documents received for initial review | <input type="checkbox"/> Application Form for the 6th Subsidy Programme for the Production of Original Song Albums signed by the applicant (hard copy) | | |
| | <input type="checkbox"/> Disc / Portable storage device containing application documents <input type="checkbox"/> E-copy of the Application Form for the 6th Subsidy Programme for the Production of Original Song Albums <input type="checkbox"/> Sample songs (Mini Album: 2 pieces; Album: 4 pieces) <input type="checkbox"/> Lyrics of sample songs (Mini Album: 2 pieces; Album: 4 pieces) <input type="checkbox"/> One picture of the album artist's photo <input type="checkbox"/> Three to five pictures of album image | | |
| | <input type="checkbox"/> Copies of Identification Document (front and back) (_____ copies in total) <input type="checkbox"/> Album producers (individual, co-producer or group producer) <input type="checkbox"/> Album artists (individual, singing group or band members) | | |
| | <input type="checkbox"/> Declaration of participation in the production of this album (if applicable) (_____ pieces in total) <input type="checkbox"/> Album producers (individual, co-producer or group producer) <input type="checkbox"/> Album artists (individual, singing group or band members) | | |
| | <input type="checkbox"/> Declaration of participation in the production of this album (_____ pieces in total) <input type="checkbox"/> Composer <input type="checkbox"/> Lyricist <input type="checkbox"/> Arranger | | |
| | <input type="checkbox"/> Declaration of Applicant | | |
| | <input type="checkbox"/> Other: | | |
| Staff signature | | | |

Annex I

Declaration and Authorisation of Applicant

I hereby declare that I _____(Name in full), holder of Macao S.A.R. Permanent Resident Identity Card, number: _____ agree the Cultural Affairs Bureau of the Macao S.A.R. Government to transfer all the personal information provided for the application (including Chinese name, foreign name, gender, résumé and works) to the overseas panel members commissioned by the Cultural Affairs Bureau for review purpose and that all the parties providing their personal information acknowledge the purposes of the data collection in the application of the “6th Subsidy Programme for the Production of Original Song Albums”.

Applicant's signature
(As on ID document)

Date: / /
 dd mm yyyy

Annex II

Declaration and Authorisation of Participation in the Production of the Album

I hereby declare that I _____(Name in full), holder of Macao S.A.R. Resident ID Card / Passport, number: _____ agree to participate in the production of the album of _____ (applicant's name), _____ (name of the album / mini album), as a _____ (e.g. album artist / album producer / co-producer / composer / lyricist / member of the band), and aware that the above-mentioned album has applied to the Cultural Affairs Bureau of the Macao S.A.R. Government for the "6th Subsidy Programme for the Production of Original Song Albums" and that agree the Cultural Affairs Bureau to transfer all the personal information provided for the above-mentioned application (including Chinese name, foreign name, gender and résumé) to the overseas panel members commissioned by the Cultural Affairs Bureau for review purpose.

Declarant's signature
(As on ID document)

Date: / /
 dd mm yyyy