



澳門特別行政區政府  
Governo da Região Administrativa Especial de Macau  
文化局  
Instituto Cultural

## Temporary Performance Venue Borrowing Programme of Navy Yard No.2 - Contemporary Art Center Application Form

Association / Individual's name			
Name of the organizer		Name of the co-organizer	
Contact person		Phone no.	
E-mail		Activity name	
Proposed borrowing date	<hr/> Year month day to <hr/> Year month day	Expected activity duration	
Rehearsal date and time		Activity date and time	
Form of activity (select all that apply)	<input type="checkbox"/> Concert <input type="checkbox"/> Album release party <input type="checkbox"/> Music or singing competition <input type="checkbox"/> Talk/ seminar/ workshop related to music <input type="checkbox"/> Other _____	Live band playing	<input type="checkbox"/> Yes <input type="checkbox"/> No
Estimated audience number per show		Audience seating	<input type="checkbox"/> Yes <input type="checkbox"/> No



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Name of performer/speaker <sup>1</sup>	Local		Non-local	
Name of audio and lighting console unit <sup>2</sup>	Audio		Lighting	
On-site staff's names and positions <sup>3</sup>				
Details of the activity	<ol style="list-style-type: none"><li>1. Introduction of the activity;</li><li>2. Programme rundown including the duration of each performer;</li><li>3. Total duration of the activity and total duration of local artists' performances.</li></ol>			

<sup>1</sup>If the list is yet to be confirmed, please provide proposed performer/speaker's name and the number of performer/speaker.

<sup>2</sup> For individual, please attach a resume (s/he must be possessing at least five years of operating audio and lighting console).  
For audio and lighting rental company, please indicate the name of the company.

<sup>3</sup>If the list is yet to be confirmed, please provide the proposed number of staff members and their positions.



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Form of activity (select all that apply) and ticket price/charge (MOP/person) *	<input type="checkbox"/> Concert	MOP/person
	<input type="checkbox"/> Album release party	MOP/person
	<input type="checkbox"/> Music or singing competition	MOP/person
	<input type="checkbox"/> Talk/seminar/workshop related to music	MOP/person
	<input type="checkbox"/> Other:	MOP/person
* 1. Please indicate the form of activity by putting “✓” in “□” of the above table; 2. If an event is free of charge, please write “0” in the “ticket price/charge” category.		
<b>Personal data collection statement:</b> According to the provisions of the Law No. 8/2005 Personal Data Protection Act: 1. Personal data and documents provided in this application form will be used in processing the application, service statistics, research or registration. The information provided will be kept in IC’s information system and used in applying for services provided by IC. 2. Based on the performance of statutory obligations, the above information may also be transferred to other authorized entities. 3. In accordance with the law, the applicant has the right to apply for access, correction or update of personal data stored in IC. 4. All the personal data provided will be handled by IC confidentially and properly until the application is completed and the retention period expires. The data will then be destroyed or sealed according to the law.		
<b>Statement</b> I hereby declare that I have read and understood the “Application Rules for Temporary Performance Venue Borrowing Programme of Navy Yard No.2 - Contemporary Art Center” and agree to abide by its content and accept all terms and conditions.  _____ (Signature of legal representative and seal of the association/individual’s signature)  Date:        /        /		



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**For IC use only**

Received by: \_\_\_\_\_ Date:     /     /

**Analysis and Comment of Department for Promoting the Cultural and Creative Industries (DPICC)**

\_\_\_\_\_  
Signature of analyzer

\_\_\_\_\_  
Signature of Chief of DPICC

**Comment of Vice President**

Agree     Disagree

Date:     /     /

**Approval of President**

Approve     Disapprove

Date:     /     /