

Art Tours

Group Tour Application Form

Name of organisation: _____ Expected date of participation: _____

Time: 10am to 1pm 2:30pm to 6pmFree shuttle bus service required Yes No

Number of participants: _____ Age group of participants: _____

Choice of tour route: _____

Tour Language: Cantonese Mandarin English

Contact person: _____ Telephone: _____

Email: _____ Signature and stamp: _____

Group registration:

1. Time slots available for booking: from 22 August 2023 to 13 October 2023, every Tuesday to Sunday 10am-1pm; 2:30pm-6pm;
2. Target audience: Schools, associations and social service organisations;
3. Maximum number of participants per group: 25;
4. Groups of 18 persons or more can apply for the free shuttle bus service;
5. Seats for group are limited and distribution is on a first-come, first-served basis;
6. Please complete the application form and email to the coordinator at rsvpmacao@gmail.com. The application form must be signed and stamped by the responsible person of the group;
7. Group registration should be submitted to the coordinator 7 working days before the event date, and the coordinator will reply within 7 working days from the following day after receiving the application and make specific arrangements according to the actual situation;
8. The organisation may be required to present valid documents of government registration if necessary.

Notice to participants:

1. Suitable for people aged 12 or above; the tour requires walking the whole way;
2. As there may be outdoor guided tours, it is recommended to wear comfortable clothing and footwear, and bring sufficient drinking water;
3. Under special circumstances, the organiser reserves the right to change the tour schedule without prior notice;
4. Adverse weather arrangements: the "Art Tours" will be cancelled if the black rainstorm warning or tropical cyclone signal No. 3 or above is hoisted two hours before the event starts. In case of inclement weather conditions, please visit IC website and Art Macao website;
5. During the event, the Cultural Affairs Bureau will take photographs and/or film the activities for archive and promotional purposes. Some of the images may be used for the promoting other activities of the same type in the future without prior notice;
6. The personal data provided in the registration will be used only for the purposes of this event and will be processed in accordance with the provisions of Law No. 8/2005 *Personal Data Protection Act*;
7. In case of any dispute, the Cultural Affairs Bureau reserves the right of final interpretation.

For enquiries:

Coordinator: Best Concepts Planning Limited

Contact person: Ms. Ngai

Telephone: (853) 6328 9745 (Monday to Friday, 10am – 6pm)

Email: rsvpmacao@gmail.com**Receipt**

(This field is to be completed by the coordinator and sent in reply to the registered organisation)

Date of art tour: _____ Time of art tour: _____

Tour route and detail:

Date of reply: _____ Contact person: _____ Telephone: _____