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## Call for Proposals by Local Parade Groups and Local Small and Medium Enterprises for VIVA Carnival - “2026 Macao International Parade”

### 1. Preface

In order to celebrate the 27<sup>th</sup> Anniversary of the establishment of the Macau Special Administrative Region and Macao's role as the first window to the world during the Age of Discovery, the Cultural Affairs Bureau will host the “2026 Macao International Parade” (hereinafter referred to as “Parade”) on March 29, 2026 to showcase the essence of Macao as the “City of Sails,” under the theme “Love, Peace and Cultural Integration”.

Additionally, to increase participation by local small and medium enterprises (hereinafter referred to as “SMEs”) in major events and expand the Parade's reach, the Cultural Affairs Bureau plans to extend the VIVA Carnival to the Anim’Arte NAM VAN on the day before and during the Parade. Local SMEs will be invited to provide specialty food offerings and various creative interactive experiences, transforming the area into a major highlight alongside the main Parade activities.

### 2. Locations:

#### 2.1. Parade:

- 2.1.1. Opening ceremony: Ruins of St. Paul’s
- 2.1.2. Parade route: Ruínas de S. Paulo→Rua da Palha→Largo de S. Domingos→Travessa do Roquete→Rua da Sé→Calçada de S. João→Avenida da Praia Grande→Avenida Panorâmica do Lago Nam Van→Avenida Doutor Stanley Ho → Praça do Lago Sai Van
- 2.1.3. Finale Performance: Sai Van Lake Square

#### 2.2. Outreach activities:

- 2.2.1. Community Performances: Various locations
- 2.2.2. Mini-Parade: Community
- 2.2.3. VIVA Carnival: Anim’Arte NAM VAN

### 3. Categories for Applications

#### 3.1. Local groups can choose the following methods to participate in the parade:

- 3.1.1. “Themed Parade Group”: Create a performance that should not exceed two minutes with costumes and props related to the parade theme. Performances can be in any art form such as theater, dance, music, etc. The performance location will be along the parade route. Jury members will evaluate performance to select the winners.
- 3.1.2. “Artistic Parade Group”: With no designated themes, participating groups could freely work with their own artistic characteristics, and compete for some of the awards.
- 3.1.3. “Parade of Large-Scale Artistic Installations”: There is no specific theme, and must be mainly composed of large-scale mobile artistic installations, such as giant puppets, mobile devices, etc., and can compete for some prizes.
- 3.1.4. “Special Planning Parade”: There is no specific theme, it focuses on creativity and there is no limit on the number of people. Can be a collaboration between several groups or with foreign artists, or a series of projects, which could compete for some awards.

- 3.2. Or they can participate on outreach programs to be held during March 2026:
  - 3.2.1. **“Community Performance and Street Art Groups”**: Groups can sign up to participate in Street Art Shows held during the month of March to bring street performances to a wider audience.
- 3.3. Or they can participate in the performance for the opening and/or the closing ceremony:
  - 3.3.1. Groups may submit a proposal, which will be considered by the Artistic Coordination Team, depending on the content of the performance; rehearsals will begin in early March, with a schedule to be determined.
- 3.4. **Local SMEs could participate in VIVA Carnival in the following ways:**
  - 3.4.1. **Specialty food and drinks stalls**
  - 3.4.2. **Creative interactive experiences stalls**: selling unique experiences, including but not limited to interactive activities, performances, and creative experiences, etc.

#### 4. Eligibility

- 4.1. **Participation by groups as stated in points 3.1 to 3.3:** Local associations must submit a photocopy of Association Certificate issued by the Identification Services Bureau within 90 days of the registration deadline and a photocopy of the latest paid Business Tax Form (Form M/8; newly established associations may submit Form M/1 “Business Tax Form - New Registration/Amendment” as an alternative). Schools must submit their school license. Applications without such documentation will not be accepted.
- 4.2. **For SMEs stated on Point 3.4:** A photocopy of latest paid Business Tax Form (Form M/8; newly established entities may submit Form M/1 “Business Tax Form - New Registration/Amendment” as an alternative) and a photocopy of the “Commercial Registration Written Report” issued within 90 days of the registration deadline by the Macao Commerce and Movable Property Registry must be provided. Applications without such documentation will not be accepted.

#### 5. Application Details

- 5.1. **Date & Time of Parade:** 29 March 2026 (Sun), afternoon
- 5.2. **Date of Final Rehearsal**
  - 5.2.1. March 2026, day to be determined
  - 5.2.2. Attendance from group representatives is compulsory, large props to be used on the Parade day must be brought along for the rehearsal.
- 5.3. **Outreach Programs :** During March 2026
- 5.4. **VIVA Carnival:** 28-29, March 2026 (Sat and Sun)
  - 5.4.1. Products for sale must not contain violent, pornographic, terrorist, or infringing elements. Products must be original designs. The Cultural Affairs Bureau reserves the final right to adopt, partially adopt, or reject submissions.
  - 5.4.2. Selected entities must produce and sell products at their own expense. All proceeds from product sales belong entirely to the selected entity.



5.4.3. Each selected entity must have at least two staff members present during the event period.

5.4.4. All costs related to design, production, sales, booth dismantling, transportation, and insurance shall be borne by the selected entity.

5.4.5. Selected entities may not transfer, lease, or assign booth space to third parties in any form. Violators will be immediately prohibited from participating, documented, and automatically placed on the wait list for future editions of this call for applications.

5.4.6. In case of severe weather conditions, such as heavy rain, thunderstorm warnings, Typhoon Signal No. 3, or Typhoon Signal No. 8, all outdoor activities will be suspended or canceled according to announcements issued by the Cultural Affairs Bureau. The Bureau reserves the right to remove booths for public safety reasons.

5.4.7. Should this event be canceled or its format adjusted due to force majeure, all selected participants shall receive no compensation, and the Cultural Affairs Bureau's announcement shall prevail.

5.4.8. Selected participants must comply with Macao's current laws, particularly the following:

- 5.4.8.1. Law No. 16/2019 - Restriction on the Provision of Plastic Bags;
- 5.4.8.2. Law No. 9/2021, Consumer Rights Protection Law;
- 5.4.8.3. Law No. 5/2013, Food Safety Law;
- 5.4.8.4. Law No. 15/77/M - Business Tax Regulations;
- 5.4.8.5. Law No. 6/2023 - System for the Prevention and Control of Alcoholic Beverage Consumption by Minors.

5.4.9. For other operational requirements, please refer to the Guidelines in Appendix I.

## 5.5. Application

Interested parties must submit the registration form and relevant information (on CD/USB and hard copy) during the dates and time stated below to the Cultural Affairs Bureau Building on Tap Siac Square, in an envelope marked **“Macao International Parade 2026 - Call for Proposals from Local Parade Groups”** **OR “Macao International Parade 2026 - Call for Proposals from Local SMEs for VIVA Carnival”**. For inquiries, please call or email.

- Registration deadline: 17:30, January 25, 2026
- Registration time: 09:00-13:00 and 14:30-17:30 (Mon to Fri); 10:00-17:30 (Sat and Sun)
- Inquiries: (853) 83996824 (Port and Eng, Mon to Fri); (853) 66890948 (Port and Eng, Sat and Sun) or [parade@icm.gov.mo](mailto:parade@icm.gov.mo).

## 5.6. Amount of Allowance

### 5.6.1. Parade Local Groups

Category	Amount per Group (MOP)	Number of Participants
Themed Parade Group	MOP45,000.00	N/A
Artistic Parade Group	MOP30,000.00	10-50 Pax



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Parade of Large-Scale Artistic Installations	MOP90,000.00	N/A
Special Planning Parade	MOP120,000.00	N/A
Community Performance and Street Art Groups	MOP15,000.00	N/A
Opening and/or Closing Ceremony Performance	MOP100,000.00	N/A

Note: The above amount is the maximum to be assigned in each category and the final amount depends on the score obtained. The final number of participants will be adjusted according to the actual situation.

### 5.6.2. SMEs for VIVA Carnival

Category	Number of Participants
Specialty food and drinks stalls	N/A
Creative interactive experiences stalls	N/A

## 5.7. Selection criteria

### 5.7.1. For Parade Local Groups:

<b>Themed Parade Group</b>	Form and content of the performances (40%) Parade costumes and props (30%) Reflection of theme and creativity (30%)
<b>Artistic Parade Group</b>	Form and content of the presentation (40%) Costumes and props (30%) Reflection of tradition or creativity (30%)
<b>Parade of Large-Scale Artistic Installations</b>	Form and content of the presentation (40%) Design of large-scale art installations (30%) Overall plan (30%) (features of the art installation, overall arrangement of the production and execution of the art installation)
<b>Special Planning Parade</b>	Form and content of the presentation (40%) Costumes and props (30%) Overall plan (30%) (characteristics of the artistic installation, general organization of production and execution of the artistic installation)
<b>Community Performance and Street Art Groups</b>	Form and content of the presentation (40%) Costumes and props (30%) Reflection of tradition or creativity (30%)



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<b>Opening and/or Closing Ceremony Performance</b>	Experience of Performers (40%) Form and Content of the presentation (30%) Costumes and Props (30%)
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Remark: Groups applying for the ‘Theme Parade Group’, if not selected, will be transferred to the ‘Artistic Parade Group’ for further assessment.

#### 5.7.2. For SMEs for VIVA Carnival:

<b>Specialty food and drinks stalls</b>	Variety (50%) Environmentally-friendliness and quality (25%) Pricing (25%)
<b>Creative interactive experiences stalls</b>	Creativity (50%) Feasibility (25%) Pricing (25%)

#### 5.8. Results Announcement

The list of accepted applicants will be announced by the end of February on the website of Cultural Affairs Bureau ([www.icm.gov.mo](http://www.icm.gov.mo)).

#### 5.9. Awards

<b>Award</b>	<b>Quota</b>	<b>Judging Criteria</b>	<b>Prize (MOP)</b>
Outstanding Theme Award	1	Group presents the most outstanding theme, selected by the judges among “Themed Parade Groups”	MOP 15,000.00
Best Performance Award	1	Group with the best performance arrangement, selected by the judges among “Themed Parade Groups”	MOP 10,000.00
Outstanding Macao Style Award	2	Group showcasing the best Macao cultural charisma, selected by the judges among “Themed Parade Groups”	MOP 10,000.00
Best Costume Award	1	Group with the best costume, selected by the judges among all groups	MOP 10,000.00
Most Creative Award	1	The most innovative group, selected by the judges among all groups	MOP 8,000.00
Most Energetic Award	1	The most passionate and energetic group, selected by the judges among all groups	MOP 5,000.00
Parade King Award	1	The most prominent performance male artist in the parade, selected by the judges among all groups	MOP 10,000.00



Parade Queen Award	1	The most prominent performance female artist in the parade, selected by the judges among all groups	MOP 10,000.00
Most Popular Award	1	The favourite team voted for by the public online	MOP 4,000.00

## 5.10. Remarks

- 5.10.1. The selected entity shall bear any compensation for damages or losses incurred by the Cultural Affairs Bureau or third parties resulting from its own actions or those of third parties for any reason; simultaneously, the Cultural Affairs Bureau reserves the right to pursue corresponding liability from the selected entity;
- 5.10.2. Comply with all applicable laws and regulations, particularly those concerning copyright and related matters. Failure to do so shall result in the selected entity bearing all legal consequences arising from such non-compliance;
- 5.10.3. The activities of the selected entity shall be subject to monitoring by the Cultural Affairs Bureau. The selected entity is obliged to report on its progress or provide information upon request by the Cultural Affairs Bureau at any time;
- 5.10.4. Selected entities must provide the Cultural Affairs Bureau with all explanatory materials and offer the necessary assistance so that the Bureau can exercise the aforementioned rights;
- 5.10.5. Applicants shall not submit false or misleading information, otherwise their eligibility will be revoked;
- 5.10.6. Information provided by applicants or selected entities shall be used solely for this call for proposals and for no other purpose. Personal data provided shall be processed in accordance with the provisions of Law No. 8/2005 of the Macao Special Administrative Region, the Personal Data Protection Law;
- 5.10.7. Applicants must ensure that all personal data of third parties provided has been collected with the knowledge and consent of the data subjects regarding its intended use;
- 5.10.8. Participation in this call for proposals constitutes the applicant's acknowledgment of having thoroughly read, understood, and agreed to comply with all terms and conditions herein without objection;
- 5.10.9. The Cultural Affairs Bureau reserves the final right to amend, interpret, and decide on all matters concerning these regulations;
- 5.10.10. These Rules are established in Chinese, Portuguese, and English. In case of discrepancies, the Chinese version shall prevail.
- 5.10.11. The provisions of these Rules are governed by the laws of the Macao Special Administrative Region in force. The courts of the Macao Special Administrative Region shall have exclusive jurisdiction over any appeals or disputes.



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## Call for Proposals by Local Parade Groups and Local Small and Medium Enterprises for VIVA Carnival - “2026 Macao International Parade”

### Application Form for Local Parade Groups

\*All applicants must fill the 3 pages of this form and place it on the first page of the proposal

**Name of**

**Association/**

**Organization:**

**(Chi)**

**(Port/Eng)**

**Address:**

**Website:**

**Fax :**

**Published on**

**Date of Establishment:**

**Official Gazette:**

**(dd/mm/yyyy)**

**Year**

**Issue**

**Person in Charge:**

Contact Person	(1)	(2)
<b>Name:</b>		
<b>Mobile No.:</b>		
<b>Email :</b>		
<b>Whatsapp :</b>		
<b>WeChat :</b>		

#### **Registration notes:**

1. One may register for one or multiple categories;
2. If participating in multiple categories, duplicate documents need only be submitted once.

#### **Categories for Application:**

Categories (Please add a <input checked="" type="checkbox"/> in the box below next to the project(s) you plan to participate in)	Please submit the required information according to the list below
<input type="checkbox"/> <b>Themed Parade Group</b>	<p><b>A CD/USB (with a word file that can be modified) and a printed copy with the following:</b></p> <ul style="list-style-type: none"> <li>a. Filled application form;</li> <li>b. Description on the content of parade performance (written in Chinese, Portuguese or English, with at least 200 words);</li> <li>c. Number of performers and staff;</li> <li>d. Sketch drawing or reference photo of parade costume;</li> <li>e. Brief description of the performing group (written in Chinese, Portuguese or English, with at least 200 words);</li> </ul>



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<input type="checkbox"/> <b>Artistic Parade Group</b>	<p>f. Copy of Association Certificate issued by the Identification Services Bureau within 90 days of the registration deadline;</p> <p>g. Copy of Registration Record of Established Association published on the Official Gazette;</p> <p>h. Copy of latest paid Business Tax Form (i.e., Form M/8; newly established associations may submit Form M/1 “Business Tax Form - New Registration/Amendment” as an alternative) or a school license ;</p> <p>i. Digital photos of previous performances (in jpg. or other picture format, each file size should be at least 2MB).</p>
<input type="checkbox"/> <b>Parade of Large-Scale Artistic Installations</b>	<p><b>A CD/USB (with a word file that can be modified) and a printed copy with the following:</b></p> <p>a. Filled application form;</p> <p>b. Description on the content of parade performance (written in Chinese, Portuguese or English, with at least 200 words);</p> <p>c. Introduction to large-scale art installations accompanied by design sketches;</p> <p>d. Number of performers and staff;</p> <p>e. Sketch drawing or reference photo of parade costume;</p> <p>f. Brief description of the performing group (written in Chinese, Portuguese or English, with at least 200 words);</p> <p>g. Copy of Association Certificate issued by the Identification Services Bureau within 90 days of the registration deadline;</p> <p>h. Copy of Registration Record of Established Association published on the Official Gazette;</p> <p>i. Copy of latest paid Business Tax Form (i.e., Form M/8; newly established associations may submit Form M/1 “Business Tax Form - New Registration/Amendment” as an alternative) or a school license;</p> <p>j. Digital photos of previous performances (in jpg. or other picture format, each file size should be at least 2MB).</p>
<input type="checkbox"/> <b>Special Planning Parade</b>	<p><b>A CD/USB (with a word file that can be modified) and a printed copy with the following:</b></p> <p>a. Filled application form;</p> <p>b. The program proposal must include activity type, content, detailed planning, production schedule, production budget, number of performers and staff, introduction of the main production personnel, introduction to the art group, etc. (written in Chinese, Portuguese or English);</p> <p>c. Copy of Association Certificate issued by the Identification Services Bureau, within 90 days of the registration deadline;</p> <p>d. Copy of Registration Record of Established Association published on the Official Gazette;</p> <p>e. Copy of latest paid Business Tax Form (i.e., Form M/8; newly established associations may submit Form M/1 “Business Tax Form - New Registration/Amendment” as an alternative) or a school license;</p> <p>f. Digital photos of previous performances (in jpg. or other picture format, each file size should be at least 2MB).</p>
<input type="checkbox"/> <b>Community Performance and Street Art Groups</b>	<p><b>A CD/USB (with a word file that can be modified) and a printed copy with the following:</b></p> <p>a. Filled application form;</p> <p>b. Description on the content of parade performance (written in Chinese, Portuguese or English, with at least 200 words);</p> <p>c. Number of performers and staff;</p> <p>d. Sketch drawing or reference photo of parade costume;</p> <p>e. Brief description of the performing group (written in Chinese, Portuguese or English, with at least 200 words);</p> <p>f. Copy of Association Certificate issued by the Identification Services Bureau</p>



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	<p>within 90 days of the registration deadline;</p> <ul style="list-style-type: none"><li>g. Copy of Registration Record of Established Association published on the Official Gazette;</li><li>h. Copy of latest paid Business Tax Form (i.e., Form M/8; newly established associations may submit Form M/1 “Business Tax Form - New Registration/Amendment” as an alternative) or a school license;</li><li>i. Digital photos of previous performances (in jpg. or other picture format, each file size should be at least 2MB).</li></ul>
<p><input type="checkbox"/> <b>Opening and/or Closing Ceremony Performance</b></p>	<p><b>A CD/USB (with a word file that can be modified) and a printed copy with the following:</b></p> <ul style="list-style-type: none"><li>a. Filled application form;</li><li>b. The program proposal, must include:<ul style="list-style-type: none"><li>- Brief description of the performing group (written in Chinese, Portuguese or English, with at least 200 words);</li><li>- Brief description of feature of the performance;</li><li>- Number and type (age and gender) of performers;</li><li>- Design / reference of the costumes and props;</li><li>- Description and photos of major previous performances or rehearsals (could be provided via electronic forms)</li><li>- Estimated available rehearsal period in March 2026, e.g. dates, time period or number of hours)</li></ul></li><li>c. Copy of Association Certificate issued by the Identification Services Bureau within 90 days of the registration deadline;</li><li>d. Copy of Registration Record of Established Association published on the Official Gazette;</li><li>e. Copy of latest paid Business Tax Form (i.e., Form M/8; newly established associations may submit Form M/1 “Business Tax Form - New Registration/Amendment” as an alternative) or a school license;</li><li>f. Digital photos of previous performances (in jpg. or other picture format, each file size should be at least 2MB).</li></ul>
<p><b>Other options (If you would like to, please check the box below):</b></p> <p><input type="checkbox"/> Would like to perform on other stages of the Parade route (not exceeding 2 minutes). A lucky draw will be held if the number of groups exceeds the limit.</p>	

Signature and Chop  
Date:



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### Application Form for Local Small and Medium Enterprises for VIVA Carnival

\*All applicants must fill the 2 pages of this form and place it on the first page of the proposal

**Name of Entity:** \_\_\_\_\_ (Chi)  
\_\_\_\_\_  
(Port/Eng)

**Address:** \_\_\_\_\_

**Website:** \_\_\_\_\_ **Fax :** \_\_\_\_\_

**Date of Establishment:** \_\_\_\_\_  
(dd/mm/yyyy)

**Person in Charge:** \_\_\_\_\_

Contact Person	(1)	(2)
Name:		
Mobile No.:		
Email :		
Whatsapp :		
WeChat :		

**Registration notes:** One may register ONLY ONE category.

#### Categories for Application:

Categories (Please add a ✓ in the box below next to the project(s) you plan to participate in)	Please submit the required information according to the list below
<input type="checkbox"/> <b>Specialty food and drinks stalls</b>	<p><b>A CD/USB (with a word file that can be modified) and a printed copy with the following:</b></p> <ul style="list-style-type: none"><li>a. Filled application form;</li><li>b. Introduction and social media account(s) of the brand (if any)</li><li>c. Description and photos on the food and drinks products (at least 4 products, written in Chinese, Portuguese or English, with at least 200 words);</li><li>d. Number of staff and local staff ratio;</li><li>e. Introduction of the entity (written in Chinese, Portuguese or English, in no more than 200 words)</li><li>f. Copy of latest paid Business Tax Form (i.e., Form M/8; newly established associations may submit Form M/1 “Business Tax Form - New Registration/Amendment” as an alternative);</li></ul>



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	<ul style="list-style-type: none"><li>g. Copy of the “Commercial Registration Written Report” issued by the Macao Commerce and Movable Property Registry within 90 days of the registration deadline;</li><li>h. Digital photos of previously participated activities (in jpg. or other picture format, each file size should be at least 2MB).</li><li>i. Copy of a valid food service license issued by the Municipal Affairs Bureau or a valid registration certificate for takeout food establishments;</li><li>j. Supplementary documentation regarding food items sold at food stalls to the Municipal Affairs Bureau.</li></ul>
<input type="checkbox"/> <b>Creative interactive experiences stalls</b>	<p><b>A CD/USB (with a word file that can be modified) and a printed copy with the following:</b></p> <ul style="list-style-type: none"><li>a. Filled application form;</li><li>b. Introduction and social media account(s) of the brand (if any)</li><li>c. Description and photos on the experience (at least 2 products, written in Chinese, Portuguese or English, with at least 200 words);</li><li>d. Number of staff and local staff ratio;</li><li>e. Introduction of the entity (written in Chinese, Portuguese or English, in no more than 200 words)</li><li>f. Copy of latest paid Business Tax Form (i.e., Form M/8; newly established associations may submit Form M/1 “Business Tax Form - New Registration/Amendment” as an alternative);</li><li>g. Copy of the “Commercial Registration Written Report” issued by the Macao Commerce and Movable Property Registry within 90 days of the registration deadline;</li><li>h. Digital photos of previously participated activities (in jpg. or other picture format, each file size should be at least 2MB).</li></ul>

Signature and chop  
Date:



## Call for Proposals by Local Small and Medium Enterprises for VIVA Carnival - “2026 Macao International Parade”

### Appendix I: Guidelines

#### 1 Usage of Stall

##### 1.1 Timetable:

Dates	Time	Activity
March 27, 2026	13:00-18:00	Load-in
March 28, 2026	09:00-12:00	Preparation Temporary storage open
	12:00-18:00	VIVA Carnival (Hereinafter referred to as “Event”)
	18:00-19:00	Temporary storage open
March 29, 2026	09:00-12:00	Preparation Temporary storage open
	12:00-18:00	VIVA Carnival (Hereinafter referred to as “Event”)
	18:00-19:00	Temporary storage open
	18:00-23:00	Load-out

1.2 Location: Anim’Arte NAM VAN

1.3 Vendors and their assistants must wear the work passes issued by the Cultural Affairs Bureau for identification purposes;

1.4 Vendors may arrive starting at 09:00 on the event day to prepare and may depart after the event concludes;

1.5 Please arrive punctually on the Event days to avoid disrupting stall operations. Late arrivals, early departures, or absences will result in automatic placement on the waiting list for the following year, which will affect future selection eligibility;

1.6 During the Event, each participating stall must have at least one vendor, assistant, or authorized representative present at all times (in compliance with Macao labor laws), with sufficient staff to ensure full operation of the stall;

1.7 Smoking (including e-cigarettes) is prohibited for vendors and their assistants within the event venue. Any violation of Law No. 5/2011 on the Prevention and Control of Smoking (including e-cigarettes) is subject to a fine of MOP 1,500.00;

1.8 On-site supplies from the Cultural Affairs Bureau, including chairs and tables, must not be removed without instruction from Cultural Affairs Bureau staff;

1.9 Vendors may not transfer, sublet, or allow third parties to use their stalls in any form. Only vendors who have been designated and authorised for this purpose may work at the stall. The Cultural Affairs Bureau may immediately terminate the participation rights of violators without prior notice. The Bureau also reserves the right to order the immediate removal of all goods from the venue by the relevant entity, with all relocation costs borne solely by the participating vendor;



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- 1.10 Vendors may only display, sell, or provide products or services corresponding to the stall category selected during application. Cross-category operations are prohibited. All products or services must be approved by the Cultural Affairs Bureau and comply with applicable laws and regulations. Persistent violations after warnings may affect eligibility for future participation;
- 1.11 Vendors must display the MOP price and unit of measurement for goods clearly and accurately. Example: Fish balls MOP\$10/skewer;
- 1.12 To add product or service categories, vendors must apply for approval from the Cultural Affairs Bureau at least one week prior to the Event. Additional products or services may only be sold or provided once approval has been received;
- 1.13 Vendors must not conduct activities that affect other people outside their designated stall area, including displaying, selling, promoting goods, or distributing promotional leaflets, unless they have prior knowledge and approval from the Cultural Affairs Bureau. Vendors must not occupy areas outside their designated stall boundaries. Should any accidents or legal proceedings arise due to violations by vendors, such operators shall bear full responsibility. The Cultural Affairs Bureau reserves the right to require the removal of relevant items without providing reasons or accepting liability. All removal costs shall be borne by the participating vendor;
- 1.14 All vendors participating in stall activities must comply with the arrangements made by the on-site staff. Anyone who disrupts the order of the Event will be disqualified from participation and required to leave immediately;
- 1.15 Should activities arranged by Vendors (such as autograph sessions, auctions, raffles, etc.) cause obstruction of passageways or hinder visitors from accessing neighboring stalls, the Cultural Affairs Bureau reserves the right to terminate such activities. Prior approval from the Cultural Affairs Bureau is required for all such activities;
- 1.16 Vendors must not offer any games involving gambling or sell any lottery tickets with gambling elements;
- 1.17 To maintain order and a pleasant atmosphere within the venue, the use of loudspeakers are prohibited;
- 1.18 Vendors shall not use any flammable substances/materials or decorative materials prohibited by local regulations within the venue;
- 1.19 Vendors shall not use balloons filled with flammable or explosive gases under any circumstances;
- 1.20 During the Event, vendors must report their specific electricity consumption requirements to the Cultural Affairs Bureau in advance. Use is permitted only after approval by the Bureau to prevent circuit breakers from tripping due to excessive on-site electricity consumption. If the Cultural Affairs Bureau finds unreported electrical appliances in use, the Cultural Affairs Bureau will impose the penalty of clearing the stall operator from the premises;
- 1.21 Should any conflicts or disputes arise between vendors, or between vendors and members of the public, regarding sales or branding during the event, the parties involved shall accept mediation by on-site staff or arbitration conducted by the Cultural Affairs Bureau;



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- 1.22 Should the Cultural Affairs Bureau deem that a participating vendor is conducting inappropriate commercial activities, employing questionable promotional tactics, engaging in improper business practices, or undertaking activities that contravene the laws of the Macao SAR Government, the Bureau reserves the right to demand the immediate cessation of such activities and refer the matter to the police for handling;
- 1.23 Vendors are responsible for managing the queues and crowds generated by their activities within the venue. They must also ensure that they have sufficient experienced staff to prevent such crowds from obstructing the normal operation of neighboring stalls. Should crowds severely obstruct on site access routes or compromise public safety within the venue, vendors must provide their own queue ropes to manage the crowds and maintain order;
- 1.24 The Cultural Affairs Bureau reserves the right to pursue liability for any damage caused to public property.

## 2 Operational Information

- 2.1 Vendors must complete stall setup, operation, and dismantling on schedule, ensuring no damage occurs and all participation rules are followed;
- 2.2 Cultural Affairs Bureau staff will conduct site inspections and record the attendance of selected participants or their assistants. If unreasonable absences (defined as absences without a valid explanation or documentation proving legitimate reasons, e.g., medical certificates for illness-related absences), tardiness, or early departures occur twice or more during the event period, the participant will be automatically placed on the wait list for future event applications;
- 2.3 Vendors and their assistants must complete stall dismantling and hand over procedures to on-site staff within the timeframe specified in Point 1.1. The Cultural Affairs Bureau assumes no responsibility for any items left uncollected in the booth after the designated time has ended.

## 3 Stall Facilities

- 3.1 The information below is for reference only. Actual facilities may be adjusted based on site conditions and coordinated with individual vendors;
- 3.2 Each stall measures 3 meters long x 3 meters wide x 0.8 meters high;
- 3.3 Each stall includes a header board, fan, 2 tables (approx. 45 cm x 120 cm), 4 folding chairs, electrical outlets, and basic lighting;
- 3.4 For specialty food and drinks stalls: Each stall is allocated 3000W;
- 3.5 For creative interactive experience stalls: Arranged according to Point 3.3. If electricity is required for the experience, the maximum power supply provided shall be the same as for specialty food and drinks stalls.

## 4 Temporary Storage

- 4.1 Operating hours are as per Section 1.1;
- 4.2 The following items are prohibited in temporary storage:
  - 4.2.1 Food or any perishable items;
  - 4.2.2 Items or materials that emit sound, odors, smoke, or have liquid leakage risks;



- 4.2.3 Chemicals, radioactive materials, or any biological agents;
- 4.2.4 Compressed gases;
- 4.2.5 Explosive, combustible, or flammable items such as paint, gasoline, petroleum, kerosene, fuel, potassium nitrate, gunpowder, and cleaning solvents, or any other items or liquids that may cause explosions or combustion;
- 4.2.6 Toxic waste, corrosive substances, asbestos, and other hazardous materials;
- 4.2.7 Animals and any other living organisms;

4.3 Vendors shall bear full responsibility for any loss or damage to their items. Vendors are advised against storing personal belongings or valuables in the temporary storage area;

4.4 No access to the temporary storage facility will be permitted after its closure;

4.5 All stored items must be retrieved by stallholders before 23:00 on March 29. Items remaining in the temporary storage facility after this deadline will be handled by the Cultural Affairs Bureau.

## 5 Business and Personal Conduct

- 5.1 Vendors must comply with the Business Tax Regulations approved by Law No. 15/77/M of December 31, 1977;
- 5.2 To enhance food safety management, food stalls must comply with Law No. 5/2013, the Food Safety Law;
- 5.3 All food and drinks sold at food stalls must be handled in accordance with the provisions of the Food Safety Standards and Trade Guidelines. Vendors shall bear full responsibility for any consequences arising from non-compliance;
- 5.4 Stalls engaging in retail activities must comply with the relevant provisions of Law No. 16/2019, “Restriction on the Provision of Plastic Bags,” and Administrative Order No. 143/2019. Except in exempted circumstances, a fixed fee of MOP 1 shall be charged for each plastic bag provided;
- 5.5 Stalls must comply with Law No. 9/2021, the Consumer Rights Protection Law, particularly Article 14, which requires operators to display the price and unit of measurement of goods or services in a visible, clear, legible, and unambiguous manner for consumers to review in advance. Prices of goods or services must be displayed in the legal currency of the Macao Special Administrative Region. Article 21 further stipulates that operators must issue receipts for payments made for goods or services upon consumer request;
- 5.6 Vendors must ensure that all hired personnel comply with the provisions of the laws currently in force in the Macao Special Administrative Region;
- 5.7 The Cultural Affairs Bureau reserves the right to prohibit entry to the venue for any vendor or their agent deemed by the Bureau to be intoxicated or likely to cause disturbance or inconvenience to the Event, other vendors, or visitors;
- 5.8 Vendors shall be solely responsible for any damage caused to the public due to the movement or operation of their exhibits;
- 5.9 Vendors may not sell, display, or place any pirated or unauthorized items within the venue. Any infringement of intellectual property rights (including registered trademarks, copyrights, designs, trade names, and registered patents) is strictly prohibited;



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- 5.10 Should the Cultural Affairs Bureau discover an vendor displaying or selling undeclared products or product types, or any pirated or unauthorized items, the Bureau reserves the right to take action, requiring the vendor to immediately cease displaying and selling such exhibits or terminate their participation. The vendor shall not seek any compensation from the Cultural Affairs Bureau;
- 5.11 If a vendor is found and proven to have engaged in conduct that may damage the reputation of the Mainland China, the Macao SAR, the Cultural Affairs Bureau, or other industries, the Cultural Affairs Bureau reserves the right to immediately terminate the vendor's participation eligibility. This includes compliance with relevant laws and regulations concerning product safety, intellectual property rights, labor rights, and environmental protection;
- 5.12 Should a vendor be found in violation of the above regulations during the event, the Cultural Affairs Bureau reserves the right to demand the immediate cessation of the relevant activities and to pursue legal liability against the participating vendor.

## 6 Specialty Food and Drinks Stall

- 6.1 All food items at food stalls must be properly packaged to meet hygiene, cleanliness, and aesthetic standards. The Cultural Affairs Bureau will provide large trash bins and large recycling bins at designated locations for vendors to sort and dispose of waste independently. Participating stall operators are responsible for maintaining cleanliness at their respective stalls. Public areas within the venue will be cleaned by the Cultural Affairs Bureau;
- 6.2 Sale of beverages in glass containers, such as beer, is prohibited;
- 6.3 Sale of foods with strong odors, such as stinky tofu, is prohibited. Sale of foods banned locally, such as dog meat, wild animals, and insects, is prohibited. All food sold must comply with the Macao SAR's relevant hygiene inspection standards;
- 6.4 Open flames are prohibited during the Event;
- 6.5 All stall-related equipment, utensils, cooking appliances, supplies, ingredients, merchandise, goods, and other materials left at the venue or booth outside operating hours must be safeguarded by the vendor. The Cultural Affairs Bureau assumes no responsibility for any loss or damage;
- 6.6 This Event does not provide 24-hour electricity service. Stall operators must not leave food overnight. The Cultural Affairs Bureau shall not be held responsible for any resulting issues, including but not limited to hygiene or food safety concerns.

## 7 Security and Insurance

- 7.1 Vendors shall be solely responsible for the personal and financial security of themselves and their stalls. They must purchase relevant insurance covering employees, property, products, public liability, and any potential losses or liabilities arising from participation in the Event. The Cultural Affairs Bureau shall not be held liable for any loss or damage;
- 7.2 During the Event, all stall operators shall properly safeguard their personal belongings and merchandise. The Cultural Affairs Bureau shall not be held liable for any loss or damage;



- 7.3 The Cultural Affairs Bureau is solely responsible for third-party liability insurance within the venue during the Event period;
- 7.4 Security within the venue during the activity period will be arranged by the Cultural Affairs Bureau, with dedicated security personnel patrolling the premises;
- 7.5 During entry and exit times for goods, vendors must ensure sufficient staff are present to supervise the merchandise;
- 7.6 If any suspicious individuals are observed, please immediately notify the Cultural Affairs Bureau or venue security personnel.

## 8 Waste Disposal

- 8.1 The event venue does not include the cleanup and disposal of empty boxes, wooden crates, bulky waste, promotional materials, or other items. Vendors must clean up these items themselves. Any packaging materials or exhibits left behind at the venue will be considered abandoned items. Should the on-site production staff clean up such items, the relevant vendor will be charged a cleaning fee. Vendors must clear all empty packaging boxes, wooden crates, etc., brought to the venue before the start of Event each day. If unbagged trash is found discarded indiscriminately, the stall owner will receive a verbal warning from the Cultural Affairs Bureau. Repeated offenses will result in being placed on the event blacklist;
- 8.2 All self-provided packaging and decorative materials used for stall setup must be removed from the venue by the vendor. Such items must not be left or discarded within the venue;
- 8.3 The Cultural Affairs Bureau provides daily cleaning of the venue during the setup period and throughout the Event. However, for security reasons, on-site cleaning staff will not enter vendor stall areas. Vendors must sort and properly package small waste items daily after the Event concludes and place them in designated areas for on-site cleaning staff to collect;
- 8.4 Vendors must comply with Cultural Affairs Bureau regulations and are responsible for removing all waste from their stalls after the event concludes. If any waste is left behind after dismantling, the Cultural Affairs Bureau will charge the relevant vendor for a cleanup fee after clearing it;
- 8.5 All wastewater and other liquid waste from specialty food and drinks stalls must not be poured indiscriminately or into any drainage outlets within the venue. It should be disposed of at locations designated by the Cultural Affairs Bureau. Violators will be liable for all resulting costs incurred by the Cultural Affairs Bureau.

## 9 Weather Contingency Measures and Other Provisions

- 9.1 In the event of adverse weather conditions, such as heavy rain, thunderstorm warnings, typhoon signal No. 3 or No.8, all outdoor activities will be suspended or cancelled in accordance with the information issued by the Cultural Affairs Bureau which has the right to remove the stalls for public security reasons;
- 9.2 Any disputes arising from this Event shall be subject to the exclusive jurisdiction of the courts of the Macao Special Administrative Region, in accordance with its current laws. Participants hereby waive the right to seek adjudication in the courts of any other jurisdictions;



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9.3 In the event of any dispute regarding these terms and conditions, the Cultural Affairs Bureau reserves the final decision-making authority and the right of interpretation.