



澳門特別行政區政府  
Governo da Região Administrativa Especial de Macau  
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## **21<sup>st</sup> Macao City Fringe Festival Call for Proposals of Programmes Regulations**

### **1. Objective of the Call for Proposals**

To continue the creative spirit and risk-taking attitude, Macao City Fringe Festival (hereinafter referred to as the “Festival”) has always encouraged creative work of any kind with local awareness. The Festival adopts the concept of “All around the city, our stages, our patrons, our artists”. By offering performance opportunities and serving as an exchange platform, we welcome artists, producers or practitioners in the art field to present their creativity by submitting proposals of programmes for the coming edition of Fringe in 2022.

#### **Aims:**

- To promote local culture and arts through diversified programmes
- To foster local producers – encouraging their creative spirit and risk-taking attitude; creating works connected with Macao; developing a unique perspective in local culture with global vision.

### **2. Target**

Local arts and cultural associations, programme curators, producers, individual artistic practitioners and tertiary students.

### **3. Programmes’ categories**

Any creative performing arts and artistic activity. It could be a local or overseas work, or a cross-regional collaboration. Including three categories:

#### **3.1 Programme Showcase**

- Target: Local arts and cultural associations, producers and individual artistic practitioners.
- To showcase an individual programme or art activity; or a programme series including the programme itself plus its outreach activities.

#### **3.2 New Spark of Programme Showcase**

- Target: Tertiary Students



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- To showcase an individual programme or art activity; or a programme series including the programme itself plus its outreach activities.

### 3.3 “Crème de la Fringe” Curate Project

- Target: Curators
- To curate a “mini festival” for the 21<sup>st</sup> Macao City Fringe Festival. Applicants who can customise a specific community or a theme, must have an explicit artistic concept and goal for the entire “Crème de la Fringe” Curate Project. The “mini festival” must include no less than three programmes and two outreach activities (programme can be a performance or any type of activity, but all programmes must be produced by different performing groups or artists and closely related to the community or theme).

## 4. Activity Date

12 - 23 January 2022 (Tentative)

## 5. Proposal Application Deadline

5pm, 9 July 2021

## 6. Eligibility

- 6.1 Non-Profit Art Association registered at the Identification Services Bureau of the Macao SAR;
- 6.2 Individuals over the age of 18 with valid Macao SAR Resident Identity Card.

## 7. Application Documents

- 7.1 Three versions of application form are available for the “21<sup>st</sup> Macao City Fringe Festival”: “Programme Showcase”, “New Spark of Programme Showcase” and ““Crème de la Fringe” Curate Project”, each version includes three parts. Applicants may select the version based on proposed project.
- 7.2 Applicants in the name of associations shall submit a Registration Record of Non-Profit Art Association issued by the Identification Services Bureau and copy of the Bylaw of the Association which is published on Official Gazette; while the individual applicants shall submit copy of Macao SAR Resident Identity Card (selected individual applicants shall



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submit copy of Salaries Tax Group 2 Initial Registration/Amendment Form (M1/M1A) upon the request of the Cultural Affairs Bureau).

- 7.3 Should any of the above-mentioned documents stated in clause 7.2 be missing from the application, applicants must submit the documents in a designated period of time notified by the Cultural Affairs Bureau. Should applicants fail to submit the required documents in the designated period of time, the Cultural Affairs Bureau will reserve the right to reject the application.
- 7.4 Submitted documents will only be used for programmes selection and will not be returned to the applicants.

## 8. Performance Venue

- 8.1 Applicants are required to arrange the required performing venues of its projects. Organiser has the right to alter the performing venues if necessary;
- 8.2 Applicants who arrange the programme venue by themselves should submit to the Cultural Affairs Bureau the “Letter of Consent regarding Venue Usage”, issued by the venue management, once the programme has been selected and the use of the venue confirmed.
- 8.3 Applicants may visit venues within venues’ operation hours, however, please follow the instruction of venue management staff to avoid possible damage on venue facilities;
- 8.4 Applicants who do not have any venue arrangement may propose the type of space which matches the production (e.g. square, public recreational space or art space, and among others). The Festival will assist the coordination according to the actual circumstances.

## 9. Budget

### 9.1 Programme Showcase

The budget ceiling for a local production is up to MOP70,000.00; while for an overseas production or a cross-regional collaboration<sup>1</sup> production may refer to following table<sup>2</sup>:

| Region                                        | Budget ceiling |
|-----------------------------------------------|----------------|
| Cities in Mainland China / Hong Kong / Taiwan | MOP 90,000.00  |

<sup>1</sup> Cross-regional collaboration production refers to performances or creations that are jointly led by local and foreign artists (such as directors, screenwriters, choreographers and major performers), though the team composed must have at least half of the members are Macao residents.

<sup>2</sup> Considering an overseas programme involves accommodation, international transportation and freight expenses, thus the ceiling of budget is relatively higher.



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|                                    |                |
|------------------------------------|----------------|
| Other countries or regions in Asia | MOP 100,000.00 |
| Countries or regions out of Asia   | MOP 110,000.00 |

For site-specific productions<sup>3</sup>, budget ceiling is up to MOP90,000.00 (local production) or up to MOP130,000.00 (cross-regional collaboration production or overseas production), details may refer to following table:

| Region                                        | Budget ceiling |
|-----------------------------------------------|----------------|
| Cities in Mainland China / Hong Kong / Taiwan | MOP 110,000.00 |
| Other countries or regions in Asia            | MOP 120,000.00 |
| Countries or regions out of Asia              | MOP 130,000.00 |

A reasonable budget shall be made based on the format of the outreach activities (if any) of the Programme Showcase. The expense shall not exceed the maximum cost of a local production (MOP70,000.00).

## 9.2 New Spark of Programme Showcase

The budget ceiling is up to MOP20,000.00 (excluding the rental expense of technical equipment<sup>4</sup>).

## 9.3 “Crème de la Fringe” Curate Project

Applicants are required to provide budget details for each independent programme in the Curate Project. Budget ceiling of each independent programme may refer to “9.1 Programme Showcase” and its corresponding categories. The cost of each outreach activity shall not be higher than the budget ceiling of local production. The maximum budget for the entire unit (including all performances and outreach activities) shall be up to MOP500,000.00.

# 10. Assurances provided by the Festival

10.1 Overall promotion (applicants are required to be responsible for its project promotion, and executing its marketing plan).

<sup>3</sup> Site-specific production refers to an art creation / performance which is designed to engage with the characteristics / background / history of a particular site rather than a theatre.

<sup>4</sup> The Festival will provide consultancy and rental arrangements for technical equipment including lighting, sound and projection equipment but excluding stage or venue setting, props and costumes.



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- 10.2 Ticketing and registration of programs in the Festival.
- 10.3 Assist applicants in applying for programme venues.
- 10.4 Provide technical consulting services and arrange the rental of technical equipment for the “New Spark of Programme Showcase”.

## 11. Applicants’ responsibilities

- 11.1 Applicants should consider designing their programmes with relatively simple technical requirements for quick set up / dismantle to suit various venues.
- 11.2 Applicants must assign an event coordinator and a technical coordinator in charge of venue-related matters and coordination with the Festival regarding the general arrangement of the programmes.
- 11.3 Applicants must coordinate all matters related to their proposed programmes, including technical requirements<sup>5</sup>, front of house and logistics arrangement<sup>6</sup>.
- 11.4 Applicants must be responsible for accommodation, catering, insurances and taxation of their performers and staffs involved in their productions. Applicants must provide suitable lodging arrangement for their performers and staffs, otherwise will affect the possibility of the applicants being selected in the future.
- 11.5 Applicants must cover any copyright royalties arising from the programmes.
- 11.6 Applicants must be responsible for the independent promotion proposal of the programmes, carry out the design and production of related promotional materials, and provide promotional elements and information upon the request of the Cultural Affairs Bureau.
- 11.7 The applicant shall carry out rehearsals and do the final rehearsal for the performance on a timely basis according to the program production schedule.

## 12. Platform

In order to establish a platform for local and overseas art practitioners, programme curators, producers, industry practitioners and art critics from other regions will be invited to join the festival and view the local productions. Each selected applicant is required to have a

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<sup>5</sup> “New Spark of Programme Showcase” will receive technical assistance from the programme coordination.

<sup>6</sup> Front of house arrangement includes, but are not limited to, crowd control before and during set up, rehearsal and performance, ticket checking, audience admission and arrangement inside venue, etc. Logistics arrangement includes, but are not limited to, cleaning of the venue, security, any transportation and resume venue, etc.



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representative attending the “Fringe Chat” and the “Fringe Exchange: Connect with Festivals” held during the Festival (event name and date will be announced later).

### 13. Continue development

In order to encourage continuous development of local arts groups, local or cross-regional collaboration production (including Programme Showcase and “Crème de la Fringe” Curate Project) with outstanding potential for further development may be granted an opportunity to be presented in the 33<sup>rd</sup> Macao Arts Festival.

### 14. Submission and selection procedure

14.1 Application shall be submitted by 5pm on 9 July 2021 in various options below. Please make sure you mark on the headline “To the Division of Performing Arts of the Cultural Affairs Bureau: Programme proposal for 21<sup>st</sup> Macau City Fringe Festival”.

- Submit in person at the Cultural Affairs Bureau during office hours. Application and related materials should be submitted in both hard copy and soft copy (soft copy should be submitted in the form of CD/DVD);
- Submit by mailing post (Address: Cultural Affairs Bureau, Praça do Tap Siac, Edif. do Instituto Cultural, Macao), please note that the receipt date of post shall be deemed as the registration date. Application and related materials should be submitted in both hard copy and soft copy (soft copy should be submitted in the form of CD/DVD);
- Submit the application by email to [fringe@icm.gov.mo](mailto:fringe@icm.gov.mo);
  - Successful application should ensure you receive an email confirmation notifying complete submission before 6pm on 9 July 2021. If you do not receive email confirmation, please contact Mr. Lam at 8399 6877, or Ms. U at 8399 6660. Otherwise will be deemed as incomplete application;
  - If attachments exceed 5MB, please upload those files (such as video clips or photographs) to an online file sharing platform and provide a link by email for the organiser to download.

14.2 Programmes will be selected by panel based on the following selection criteria. Selected applicants will be contacted in August;



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- 14.3 Applicants may be requested to meet the panel members between 30 July and 1 August to present the concepts of their productions. Attendance is compulsory and absent of the meeting will be considered as relinquish the possibility of being selected;
- 14.4 After the notification of selection, selected applicants are required to submit a comprehensive implementation plan (including detailed implementation proposal, expected goals, implementation timeline, budget sheet, etc.) within a given time period required by the Cultural Affairs Bureau, and report the implementation progress periodically (applicable to all “Crème de la Fringe” Curate Project and specific Programme Showcase subject to the content determined by the Cultural Affairs Bureau). Failure to submit on time will be regarded as an abandonment of the selection opportunity. Selected applicants may be requested to meet the panel members again if necessary.
- 14.5 The selection panel may select certain individual programme or part of the programme that conform to the requirements of Programme Showcase or “Crème de la Fringe” Curate Project, to compete against the projects in the Programme Showcase. The production cost of the selected projects should be referred to the budget ceiling mentioned in item 9.1.

## **15. Selection Criteria**

- 15.1 Creative concept of the programme
- 15.2 Feasibility of the programme
- 15.3 Rationale of proposing the staging venue and feasibility
- 15.4 Rationality of the programme budget
- 15.5 Quality of proposal and interview

## **16. Priority**

- 16.1 Site-specific production;
- 16.2 Production deeply rooted in and related to the community culture or community development.

## **17. Conflict Resolution**

In case of flaws of this regulation, the Cultural Affairs Bureau reserves the right of final interpretation.



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## 18. Enquiry

For enquiry, please contact Mr. Lam (Tel: 8399 6877 / email: [kamhonl@icm.gov.mo](mailto:kamhonl@icm.gov.mo)); or Ms. U (Tel: 8399 6660 / email: [mcu@icm.gov.mo](mailto:mcu@icm.gov.mo)) at the Division of Performing Arts.