



澳門特別行政區政府
Governo da Região Administrativa Especial de Macau
文化局
Instituto Cultural

22nd Macao City Fringe Festival Call for Proposals of Programmes Regulations

1. Objective of the Call for Proposals

To continue boosting an inventive spirit and risk-taking attitude, the Macao City Fringe Festival (hereinafter referred to as the “Festival”) has always encouraged creative work of any kind with local awareness. The Festival adopts the concept of “All around the city, our stages, our patrons, our artists”. By offering performance opportunities and serving as an exchange platform, we welcome artists, producers or practitioners in the arts field to present their ideas by submitting proposals of programmes for the coming edition of Fringe in 2024.

Aims:

- To promote local culture and arts through diversified programmes
- To foster local producers – encouraging their creative spirit and risk-taking attitude; creating works connected with Macao; developing a unique perspective in local culture with global vision.

2. Target

Local arts and cultural associations, programme curators, producers, individual artistic practitioners and tertiary students.

3. Programmes’ categories

Any creative performing arts and artistic activity. It could be a local or overseas work, or a cross-regional collaboration. Including three categories:

3.1 Programme Showcase

- Target: Local arts and cultural associations, producers and individual artistic practitioners.
- To showcase an individual programme or art activity; or a programme series including the programme itself plus its outreach activities.

3.2 New Spark of Programme Showcase

- Target: Tertiary Students



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- To showcase an individual programme or art activity; or a programme series including the programme itself plus its outreach activities.

3.3 “Crème de la Fringe” Curatorial Project

- Target: Curators, local arts and cultural associations
- To curate a “mini festival” for the 22nd Macao City Fringe Festival. Applicants who can customise a specific community or a theme, must have an explicit artistic concept and goal for the entire “Crème de la Fringe” Curatorial Project. The “mini festival” must include no less than three programmes and two outreach activities (programme can be a performance or any type of activity, but all programmes must be produced by different performing groups or artists and closely related to the community or theme).

4. Activity Date

17 - 28 January 2024 (Tentative)

5. Proposal Application Deadline

5pm, 23 June 2023

6. Eligibility

- 6.1 Non-Profit Art Associations registered at the Identification Services Bureau of the Macao SAR;
- 6.2 Individuals over the age of 18 holding a valid Macao SAR Resident Identity Card.

7. Application Documents

- 7.1 Three application form versions are available for the “22nd Macao City Fringe Festival”: “Programme Showcase”, “New Spark of Programme Showcase” and “Crème de la Fringe - Curatorial Project”, each version includes three parts. Applicants may select the version based on the proposed project.
- 7.2 Applicants in the name of associations shall submit a Registration Record of Non-Profit Art Association issued by the Identification Services Bureau and copy of the Bylaw of the Association which is published on the Official Gazette, and shall submit copy of Business Tax Demand Note (M/8) or copy of Business Tax New Registration/Amendment Form



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(M/1) for newly registered associations upon the request of the Cultural Affairs Bureau once the programmes are selected; while the individual applicants shall submit copy of Macao SAR Resident Identity Card (selected individual applicants shall submit copy of Salaries Tax Group 2 Initial Registration/Amendment Form (M1/M1A) upon the request of the Cultural Affairs Bureau).

- 7.3 Should any of the above-mentioned documents stated in clause 7.2 be missing from the application, applicants must submit the documents in a designated period of time notified by the Cultural Affairs Bureau. Should applicants fail to submit the required documents in the designated period of time, the Cultural Affairs Bureau will reserve the right to reject the application.
- 7.4 Submitted documents will only be used for programme selection and will not be returned to the applicants.

8. Performance Venues

- 8.1 Applicants are required to arrange their own performing venues for the projects. Organiser has the right to alter the performing venues if necessary;
- 8.2 Applicants who arrange the programme venue by themselves should submit to the Cultural Affairs Bureau a “Letter of Consent regarding Venue Usage”, issued by the venue management, once the programme has been selected and the use of the venue confirmed;
- 8.3 If selected applicants are unable to confirm the usage of the programme venue by the designated deadline, the Cultural Affairs Bureau has the right to disqualify the applicant;
- 8.4 Applicants may visit venues within venues’ operation hours, however, please follow the instructions of venue management staff to avoid possible damage on facilities;
- 8.5 Applicants who do not have any venue arrangement may propose the type of space which matches the production (e.g. square, public recreational space or art space, among others). The Festival will assist the coordination according to the actual circumstances.



9. Budget

9.1 Programme Showcase

The budget ceiling for a local, overseas or cross-regional collaboration production is up to MOP70,000.00; while for site-specific productions¹ is up to MOP100,000.00. If the production is involving foreign performers and staff, additional budget up to MOP30,000.00² could be granted to applicants, who shall provide the budget for relevant foreign visitors in the application form.

A reasonable budget shall be made based on the format of the outreach activities (if any) of the Programme Showcase and filled in the application form³. The additional granted expense shall not exceed the maximum cost of a local production (MOP70,000.00).

9.2 New Spark of Programme Showcase

The budget ceiling is up to MOP20,000.00 (excluding the rental expense of technical equipment⁴).

9.3 “Crème de la Fringe” Curatorial Project

Applicants are required to provide budget details for each independent programme in the Curatorial Project. Budget ceiling of each independent programme may refer to “9.1 Programme Showcase” and its corresponding categories. The cost of each outreach activity shall not be higher than the budget ceiling for local productions. The maximum budget for the entire unit (including all performances and outreach activities) shall be up to MOP500,000.00.

¹ Site-specific production refers to an art creation / performance which is designed to engage with the characteristics / background / history of a particular site rather than a theatre.

² The budget is only applicable to accommodation, international transportation and freight expenses for overseas performers and staffs visiting Macao.

³ Outreach activities are related activities derived from independent programmes. Applicants must list the additional expenses for organizing the outreach activities precisely in the budget items of respective independent programme, and avoid double counting.

⁴ The Festival will provide consultancy and rental arrangements for technical equipment including lighting, sound and projection equipment but excluding stage or venue setting, props and costumes.



10. Assistance provided by the Festival

- 10.1 Overall promotion (applicants are required to be responsible for their project promotion, and executing their marketing plans).
- 10.2 Ticketing and registration of programs in the Festival.
- 10.3 Assistance to applicants in applying for programme venues.
- 10.4 Providing technical consulting services and arranging the rental of technical equipment for the “New Spark of Programme Showcase”.

11. Applicants’ responsibilities

- 11.1 Applicants should consider designing their programmes with relatively simple technical requirements for quick set up / dismantling to suit various venues.
- 11.2 Applicants must assign an event coordinator and a technical coordinator in charge of venue-related matters and coordination with the Festival regarding the general arrangements of the programmes.
- 11.3 Applicants must coordinate all matters related to their proposed programmes, including technical requirements⁵, front of house and logistics arrangements⁶.
- 11.4 Applicants must be responsible for accommodation, catering, insurances and taxation of their performers and staffs involved in their productions. Applicants must provide suitable lodging arrangements for their performers and staff, otherwise will affect the possibility of the applicants being selected in the future.
- 11.5 Applicants must cooperate with the latest anti-epidemic measures issued by local authorities to be responsible for all anti-epidemic and quarantine arrangements for their performers and staff, and cover all related expenses.
- 11.6 Applicants must cover any copyright royalties arising from the programmes.
- 11.7 Applicants must be responsible for an independent promotion proposal of the programmes, carry out the design and production of related promotional materials, and provide promotional elements and information upon the request of the Cultural Affairs Bureau.
- 11.8 The applicant shall carry out rehearsals and do the final rehearsal for the performance on a timely basis according to the program production timelines.

⁵ “New Spark of Programme Showcase” will receive technical assistance from the programme coordination.

⁶ Front of house arrangement includes, but are not limited to, crowd control before and during set up, rehearsal and performance, ticket checking, audience admission and arrangement inside venue, etc. Logistics arrangement includes, but are not limited to, cleaning of the venue, security, any transportation and resume venue, etc.



12. Platform

In order to establish a platform for local and overseas art practitioners, programme curators, producers, industry practitioners and art critics from other regions will be invited to join the festival and view the local productions. Each selected applicant is required to have a representative attending the “Fringe Chat” and the “Fringe Exchange: Connect with Festivals” held during the Festival (event name and date shall later be announced).

13. Continued development

In order to encourage continuous development of local arts groups, local or cross-regional collaboration production (including Programme Showcase and “Crème de la Fringe” Curatorial Project) with outstanding potential for further development may be granted an opportunity to be presented in the 35th Macao Arts Festival.

14. Submission and selection procedure

14.1 Applications shall be submitted by 5pm on 23 June 2023 in various options below. Please make sure you mark on the headline “To the Division of Performing Arts of the Cultural Affairs Bureau: Programme proposal for 22nd Macau City Fringe Festival”.

- Submit in person at the Cultural Affairs Bureau during office hours. Application and related materials should be submitted in both hard copy and soft copy (soft copy should be submitted in the form of CD/DVD);
- Submit by mailing post (Address: Cultural Affairs Bureau, Praça do Tap Siac, Edif. do Instituto Cultural, Macao), please note that the receipt date of post shall be deemed as the registration date. Application and related materials should be submitted in both hard copy and soft copy (soft copy should be submitted in the form of CD/DVD);
- Submit the application by email to fringe@icm.gov.mo;
 - Successful application should ensure you receive an email confirmation notifying complete submission before 6pm on 23 June 2023. If you do not receive email confirmation, please contact Mr. Lam at 8399 6877, or Ms. U at 8399 6660. Otherwise will be deemed as incomplete application;



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- If attachments exceed 5MB, please upload those files (such as video clips or photographs) to an online file sharing platform and provide a link by email for the organiser to download.

14.2 Programmes will be selected by a jury panel based on the following selection criteria.

Selected applicants will be contacted in August;

14.3 Applicants may be requested to meet the panel members between 14 July and 16 July to present the concepts of their productions. Attendance is compulsory and absence of the meeting will be considered as relinquish the possibility of being selected;

14.4 After the notification of selection, selected applicants are required to submit a comprehensive implementation plan (including detailed implementation proposal, expected goals, implementation timeline, budget sheet, etc.) within a given time period required by the Cultural Affairs Bureau, and report the implementation progress periodically (applicable to all “Crème de la Fringe” Curatorial Project and specific Programme Showcase subject to the content determined by the Cultural Affairs Bureau). Failure to submit on time will be regarded as an abandonment of the selection opportunity. Selected applicants may be requested to meet the panel members again if necessary.

14.5 The selection panel may select certain individual programme or part of the programme that conform to the requirements of Programme Showcase or “Crème de la Fringe” Curatorial Project, to compete against the projects in the Programme Showcase. The production cost of the selected projects should be referred to the budget ceiling mentioned in item 9.1.

15. Selection Criteria

15.1 Creative concept of the programme	40%
15.2 Feasibility of the programme	30%
15.3 Rationale and feasibility of staging venue proposal and feasibility	10%
15.4 Rational of the programme budget	10%
15.5 Quality of proposal and interview	10%



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16. Priorities

16.1 Site-specific production;

16.2 Production deeply rooted in and related to the community culture or community development.

17. Conflict Resolution

In case of any flaw, the Cultural Affairs Bureau reserves the right of final interpretation of this regulation

18. Enquiry

For enquiry, please contact Mr. Lam (Tel: 8399 6877 / email: kamhonl@icm.gov.mo); or Ms. U (Tel: 8399 6660 / email: mcu@icm.gov.mo) at the Division of Performing Arts.